

Emergency Ride Home Policy

Definition & Purpose

Emergency Ride Home (ERH) is a safety net. Eligible university or affiliated department employees who do not drive to work can receive a cab ride home in the event of an emergency. This gives employees the option to carpool, vanpool, bus, bicycle or walk to campus without the fear of being stranded in an emergency. Any employee who does not drive to work is eligible for the Emergency Ride Home program.

Policy

- Emergency Ride Home is available Monday through Friday between the hours of 6:00 a.m. to 6:00 p.m.
 - Participants must present a completed voucher to Union Cab/Madison Taxi.
 - Tip/Gratuuity is the responsibility of the ERH user.
- Emergency Ride Home can be used a maximum of 3 times every 6 months.
- UW Transportation Services reserves the right to review a request to determine “emergency” status under the program guidelines.

Appropriate requests for ERH

- Employee gets sick while at work.
- A family member is sick or injured.
- A personal crisis (examples include but not limited to: death in family, extensive property damage/loss due to natural disaster, theft, etc.).

Inappropriate requests for ERH

- Employee needs to run personal errands.
- Employee needs transportation for events that are planned in advance such as after hour's meetings.
- A scheduled school cancellation/closing (in most cases).
- Employee's vehicle breaks-down.
- Employee has to work scheduled overtime.
- In general, any situation for which there was prior knowledge.

Restrictions

- Response time for a cab may vary. Customers should confirm these details when they request the service.

Related References

- Alternative Transportation Options Policy
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Policy Revisions:

Policy Number	TS-41
Effective Date	Permit Year 2009-10
Date Approved	4/2002
Revision Dates	3/2003 – Clarify eligibility and times 3/2004 – Permit Display options 3/2005 – Hours of Fleet Operation 3/2006 – Delete fleet vehicle ride option & require completed voucher for cab ride.
File Location	P:\Trans\Share\ExternalPolicy\TSBusinessPolicy2009-10
