

Disabled Permit Policy

Purpose

This policy defines a way for faculty, staff and students (with a valid UW Madison Campus ID) with disabilities (temporary or permanent) to park on campus. All faculty, staff and students are required to pay for parking on campus.

Definitions

- **State DIS and Disabled Veterans plates** are issued by State Department of Transportation (DOT) organizations and not UW Madison.
- **UW Disabled parking permit** issued by UW Transportation Services is for use on the UW-Madison campus. UW DIS Permits are issued only with proof of a State DIS. UW DIS Permits expire at the end of the parking year or the expiration date of the State DIS (whichever date is earliest).
- **UW Temporary Disabled Permit** is issued to accommodate “temporary” disabilities for customers without a State DOT permit. A temporary permit will be issued for a maximum one month period.
- **ISA – International System of Accessibility** - The wheelchair symbol painted on the ground by itself, without a sign, is legally not a designated accessible parking space. It is the Disabled Sign that makes an accessible parking space.

Policy

Parking Permit Type	Eligibility / Application	Where/When Valid	How to Display	Restrictions
<p>State:</p> <ul style="list-style-type: none"> • Permanent DIS Parking Permits • Disabled Veterans Plates • Temporary DIS Parking Permits 	<ul style="list-style-type: none"> • Issued by any state DOT to permanently or temporarily disabled individuals. • Contact the DOT in the state that issued your driver's license. • Issued by any state DOT to permanently disabled veterans. • Fee paid to DOT 	<ul style="list-style-type: none"> • At posted lot times in ISA signed stalls on and off the UW-Madison campus. • Valid at any meter with half hour or more limits. • Some State DOT stalls have a time limit, please check sign. 	<ul style="list-style-type: none"> • State DOT issued permanent or temporary DIS hangtag displayed on rear-view mirror • State DOT issued DIS License Plate • State issued Disabled Veterans plate 	<ul style="list-style-type: none"> • Not Valid in UW DIS stalls unless displayed with a valid Department Limited, Temporary, Annual baselot or Flex permit for that assigned lot. • Not Valid in reserved stalls (without a Reserved Stall Permit). • Not valid in access aisles, fire lanes, driving lanes, loading zones, cashier operated lots (Lot 63 & 75 – all Patient Visitor Stalls), Special Event Lots and "No Parking" areas.)

Parking Permit Type	Eligibility / Application	Where/When Valid	How to Display	Restrictions
<p>UW DIS:</p> <ul style="list-style-type: none"> • Annual Parking Permits • Temporary Parking Permits 	<ul style="list-style-type: none"> • Possess a valid Permanent or Temporary State DIS Parking Permit or Disabled Veterans plate. • Faculty & Staff should contact their Unit Transportation Coordinator and apply online for an annual UW DIS or contact UW Transportation Services for a temporary UW DIS. • Students apply in person at the UW Transportation Services Office. • Fee paid to UW Transportation Services. • Temporary UW DIS permits are issued at no cost to Annual Baselot or Flex Permitholders. • Park & Ride Permitholders or Carpoolers may purchase a temporary UW DIS Parking Permit. • A one month temporary UW DIS permit is available with written verification by a doctor. Apply in person at the UW Transportation Services Office. 	<ul style="list-style-type: none"> • At posted lot times in campus stalls with a: <ol style="list-style-type: none"> 1. "UW DIS" sign 2. ISA signed stalls 3. Any UW-Madison annual permit area. 4. Valid at any meter with half hour or more limits. • UW DIS Permits will be issued up to the expiration date on the State DOT permit - not to exceed end of parking year. • Temporary one month UW DIS Permits cannot be renewed or extended without a valid State DOT annual or Temporary Permit. • State DOT stall time limits are enforced for State DOT & UW DIS permitholders. 	<ul style="list-style-type: none"> • State issued DIS permit must be displayed with a temporary or annual UW DIS permit. • Display permits from the rear view mirror when parked on campus. • Flex permitholders must have paid for parking when using the temporary UW DIS Permit. 	<ul style="list-style-type: none"> • Permanently disabled faculty/staff/students with a valid UW Madison Campus ID. • Faculty, staff, and students are required to purchase this permit. • Permit will not be issued past the ending date of the current parking year. • Only valid on the UW-Madison campus (not valid off campus). • Not Valid in reserved stalls (without a Reserved Stall Permit), access aisles, fire lanes, driving lanes, loading zones, cashier operated lots (Lot 63 & 75 – all Patient Visitor Stalls), Special Event Lots and "No Parking" areas. • Annual Permits will be held by UW Transportation Services for the duration of time for which the temporary UW DIS Permit is issued.

- A valid Annual baselot, Flex, Department Limited or Temporary permit displayed with a State DOT permit is valid in a UW DIS stall in the assigned lot only.
- Faculty, staff, and students needing access to UW DIS stalls in multiple lots on campus should contact UW Transportation Services for a temporary UW DIS permit.
 1. A one month Temporary UW DIS Permit may be obtained with a University ID and written verification from a doctor. Annual permitholders will not be charged for the permit if they exchange their annual permit at the time the temporary permit is issued.
 2. Annual baselot permits will be held by UW Transportation Services for the duration of time for which the temporary UW DIS Permit is issued.
 3. Annual permits may be picked up by permitholders from the Transportation Office, Room 124 WARF after the expiration of the temporary UW DIS Permit.
- Special Accommodation requests:
 1. Faculty and staff with a disability that requires a special accommodation for parking should contact their Division Level representative or the Office for Equity and Diversity.
 2. Students and visitors with a disability that requires a special accommodation for parking should contact the McBurney Disability Resource Center.
 3. Complete information for requesting a special accommodation may be found in the ADA Parking Accommodation Request Policy.

Restrictions

- UW Transportation Services reserves the right to cancel any UW DIS (Annual or Temporary) Permit if during the verification process the State DIS Permit is found invalid or registered to a different owner.
 - Some lots on campus are closed for security reasons and UW DIS permitholders will not have access to the lot after hours and on weekends
 - UW DIS Permits are for the exclusive use of the permitholder and may not be transferred, sold or loaned to anyone else for their use.
 - UW DIS Permit must be displayed and the correct license plate number on file with UW Transportation Services.
 - The permitholder is responsible for returning permit and notifying UW Transportation Services when employment is terminated or the annual parking assignment is no longer needed. The permitholder will be charged for each day the permit is assigned to them. Refunds or payroll deduction cancellations will not be processed until the permit is returned to UW Transportation Services.
 - UW DIS Permits are not valid for carpool use.
 - Park & Ride annual permitholders may purchase a temporary UW DIS Permit.
 - All citations and other unpaid fees that are due to UW Transportation Services must be paid prior to applying or accepting an annual permit assignment.
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Related References

- Alternative Transportation Options Policy
- Permit Rate Policy
- Payment/Refund/Cancellation Policy
- ADA Parking Accommodation Request Policy
UW Accessibility Information: www.oed.wisc.edu/

Policy Revisions:

Policy Number	TS-18
Effective Date	Permit Year 2009-10
Date Approved	4/2001
Revision Dates	3/2003 – Clarify display, UW ID, new permit design 12/2003 – Clarify Disabled Veteran Plates 3/2004 – Permit Display options 3/2005 – Clarify return of annual permits while using temporary UW DIS 3/2006 – Allow Dept. Limited, Temporary, Flex & Annual Baselot permits in UW DIS stalls (assigned lot only) when displayed w/ State DOT 10/2006 – Provide one month temporary UW DIS with documentation from physician. 3/2007 – Require payment of all fees & citations prior to applying for or accepting parking.
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