



## DEPARTMENT (LIMITED, UNIVERSAL, OFF-CAMPUS) PERMIT APPLICATION FORM 2009-10

### Customer Information

Account Number:		Department/Unit:		UDDS:	
Contact Person:		Phone:		Email:	
Street Address:		City:		State:	Zip Code:
Justification (Please explain need for Department Permits):					

- All departmental permit requests will be fulfilled with hangtags unless a permanent sticker is requested for one vehicle.
- Department Limited Permits are available in the following lots: 3, 4, 5, 6, 7, 8, 11, 12, 13, 16, 17, 19, 20, 21, 26, 28, 29, 32, 34, 36, 38, 39, 40, 41, 44, 45, 46, 51, 54, 56, 57, 58, 59, 60, 62, 64, 75, 76, 81, 82, 83, 85, 88 & 91. Other lots are not available due to construction projects or limited space.
- Department Universal permits are not valid when displayed alone. The short "D" permit must be accompanied by a Basemat, Dept. Limited, UW Disabled, Flex, Monthly or Daily permit. Reserved Stall or Restricted permits are not valid with Dept. Universal permits. Visit [www.wisc.edu/trans](http://www.wisc.edu/trans) for the complete Department Permit Policy.

### Department Permit Products

Department Universal Permit (\$580)				Quantity:		Cost:	
Department Universal Off-Campus Permit (\$740)				Quantity:		Cost:	
Department Limited Permit	1 <sup>st</sup> Lot Choice #:		2 <sup>nd</sup> Lot Choice #:		Quantity:		Cost *
	1 <sup>st</sup> Lot Choice #:		2 <sup>nd</sup> Lot Choice #:		Quantity:		Cost *
	1 <sup>st</sup> Lot Choice #:		2 <sup>nd</sup> Lot Choice #:		Quantity:		Cost *
<b>TOTAL COST</b>						\$	

\*Lot costs are available on the Permit Rate Policy page of our website.

**Payment Information:** Payment can be made using a Procurement Card or submitting your Department's Transportation Services Cost Center Number (TS #). TS #'s may be reused from year to year as long as the funding string is still active. To set up a new TS #, go to the Physical Plant website: [www.physicalplant.wisc.edu/](http://www.physicalplant.wisc.edu/)

### Payment Methods (select one of the payment methods below)

Credit Card # (MasterCard, Visa ONLY)		Exp. Date	
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Cost Center Number (TS #)	
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Attach a check made payable to UW-Madison Transportation Services
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- Incomplete forms will be returned.
- Submit form and payment to:  
Transportation Services, Rm. 124 WARF, 610 Walnut St, Madison WI 53726-2393 or fax to: 265-3424.
- Questions? Visit our website at [www.wisc.edu/trans](http://www.wisc.edu/trans) or call 265-4807.