

Bicycle Parking Policy

Definition & Purpose

Transportation Services encourages students, faculty, and staff to travel to, from, and within campus by some form of alternative transportation, including bicycles, to reduce traffic congestion, limit the need for automobile parking, and preserve the environment. In particular, it is an objective of Transportation Services to provide a variety of adequate and convenient types of bicycle parking with minimal impacts on campus landscape and the maintenance of campus facilities.

Definition

- **Bicycle** is defined as a non-motorized vehicle with pedals, by which it is driven, and includes tricycles and unicycles.
- **Bicycle Rack** is defined as a shared storage unit, constructed of steel, to which bicycles can be secured. Bicycle racks may be located outside or within a shelter.
- **Reserved Bicycle Locker** is defined as an individual bicycle storage unit that is constructed of waterproof material with a secured locking system. The unit provides security for bicycles from weather and theft.
- **Bicycle Cage** is defined as a covered, locked, and shared bicycle storage unit constructed of fencing material and some form of bicycle rack. The unit provides security for bicycles.
- **Improperly Parked Bicycle** is defined as a bicycle secured to a tree, shrub, or any object other than a bicycle rack, bicycle cage or bicycle locker. A bicycle that blocks or impedes a building entrance, a fire lane, an evacuation path, an ADA route, a pedestrian walkway, snow removal activities, or the loading or unloading of persons or property is also defined as an improperly parked bicycle.
- **Abandoned Bicycles** are defined as bicycles or components (parts) attached to or parked at the same bicycle rack or bicycle parking area for more than 3 days (72 hours) except at bicycle racks assigned to and located near University residence halls.
- **Bicycle Disposal** is defined as the process of removal of abandoned or unclaimed bicycles.
- **Bicycle Workshop** is an on-campus facility to be used by faculty, staff, and students to learn how to repair and maintain their bicycles. Tools and supplies are provided for bicyclists to use free of charge.

Policy

- Bicycle racks are the property of UW Transportation services and may not be installed or relocated without authorization.
 - Bicycle racks will be installed near the entrances to University buildings wherever possible, in line with University and City of Madison standards regarding both number and type of bicycle rack.
 - A limited supply of covered parking should be provided, as possible, using available space in parking ramps, under building overhangs, and designated bicycle shelters.
 - Reserved Bicycle lockers or cages are available for rent on a semester or annual basis on a first come, first served basis. Visit the Transportation Services webpage at www.wisc.edu/trans to complete a bicycle locker/cage application form. Applicants who are offered a bicycle locker or cage must claim the offer and pay the rental fee and key deposit by the deadline date. The key deposit will be refunded when the participant leaves the program and returns the key to UW Transportation Services.
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- UW-Madison Transportation Services provides bicycle racks for the convenience of cyclists on campus, but is not responsible for the theft, damage, or vandalism that may occur to bicycles while parked on campus.
- Transportation Services may remove abandoned bicycles from campus bicycle racks to maintain adequate bicycle parking capacity and campus aesthetics.
- Transportation Services may remove improperly parked bicycles from campus locations if they damage landscape plantings, obstruct building entrances or pedestrian walkways, prevent access to campus facilities or are parked in any manner deemed as unsafe.
- Transportation Services may tag and then remove bicycles parked at bicycle racks for construction purposes, upgrades, or space management.
- University Housing is responsible for abandoned bicycle removal at University residence halls.

Restrictions

- Bicycles may not be stored in campus buildings, on sidewalks, driveways or in motor vehicle parking spaces.
- Madison City Ordinance 12.78(1) requires that all bicycles used within the city's boundaries are registered with the Madison Police Department unless they have a current registration with another municipality. Bicycle registration is available in Room 124 of the WARF Building.

Related References

- Bicycle Locker/Cage Application on our webpage at www.wisc.edu/trans.

Approval:

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