

GROUP MUNICIPAL STORM WATER DISCHARGE PERMIT

2004 ANNUAL REPORT

Section III, General Information
Appendix A

University of Wisconsin-Madison

Parts E and F

Describe in Appendix A how the municipality internally coordinates implementation of the requirements of the municipal storm water discharge permit between the municipality's agencies, departments and programs. Provide any documentation on how this was accomplished, such as meeting agendas, minutes, memos, etc.

Describe in Appendix A how elected and municipal officials and appropriate staff are kept apprised of the municipal storm water discharge permit. Provide any documentation on how this was accomplished, such as meeting agendas, minutes, memos, etc.

Staff members of the following campus units are responsible for implementing the various requirements of the storm water permit:

- Environmental Services (AKA Grounds)
- Environmental Health
- Plumbing Shop
- Planning Department
- Major Projects (includes architectural and engineering staff)
- Physical Plant Landscape Architect
- Eagle Heights/University Houses (faculty and student housing)
- Athletic Department
- Recreational Sports (AKA Rec Sports)
- University Housing (dorms)
- Arboretum

The electronic version of the new permit has been shared with the Director of Planning and Landscape Architecture, the University's Civil and Structural engineer, the Physical Plant's Landscape Architect and the U.W. Safety Department's Legal Counsel.

Meetings were held with staff members from Grounds, Environmental Health, Plumbing Shop, Planning Department, Major Projects, Physical Plant Landscape Architect and the Arboretum to discuss permit requirements that are pertinent to their respective departments. Data collection forms have been sent to the staff of Grounds, Environmental Health, Plumbing Shop and the Arboretum (see Attachments A 1 through 5).

Any data needed from departments not listed above is collected through e-mails sent to pertinent staff.

Part I

Describe in Appendix A how the requirements of the municipal storm water permit are incorporated into master planning activities, neighborhood plans, development plans or other comprehensive planning activities.

Requirements of the storm water discharge permit are incorporated into all University projects through the following:

- **U.W.- Madison Policy** for development, adopted by the Campus Planning Committee in October 2003. This policy represents a significant commitment by campus staff to use sound storm management practices in all campus development. The updated **2005 Campus Master Plan** will incorporate this policy (see attached policy, A-6).
- Erosion/sediment controls are included in **all project specifications**, with reference to the WI DNR storm water best management practices. This includes all DSF (Dept. of State Facilities) managed projects, University delegated projects, In-House projects and Emergency projects (e.g., chilled water line break).
- The **Utilities Master Plan** project.

- The recently completed **“Innovating Storm water Management on the University of Wisconsin-Madison Campus”**. This manual was put together by the Water Resources Management graduate students in 2003 (with faculty and staff oversight).
- The recently completed **“West Campus Storm Water Management Plan”**.
- The U.W. Arboretum **Storm Water Management Plan**. Arboretum staff are currently developing this plan using funds provided from a DNR planning grant.

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Section IV, Storm Water Management Program Appendix B

University of Wisconsin-Madison

Part A – Public Education and Outreach

4. Describe in Appendix B how any materials produced by Dane County on behalf of the municipality have been used and/or distributed. Provide examples.

No materials were used or distributed in 2004.

5. Describe in Appendix B any individual information and education activities undertaken for the reporting year, including any materials produced and their distribution. Provide examples. Include an assessment of the effectiveness of reaching targeted audiences and delivery of intended messages.

The following information and education (I&E) articles were written and I&E activities undertaken by campus and arboretum staff in 2004. Please see attachments.

- **Article** written by Tom Sinclair, Admin. Program Manager, Outreach, Environmental Studies – “Storm-Water Management Efforts Deter Runoff Into Lake Mendota”. The article appeared in the September 8th edition of Wisconsin Week, a newspaper distributed to University faculty and staff (see Attachment B-1).
- **News Release**, "UW-Madison Rethinks Storm Water Management". The news release appeared in the July 8th electronic version of Wisconsin Week (see Attachment B-2).
- **Article** written by Amanda Austreng, first year student at U.W.-Madison, majoring in Chemical Engineering – “Knee Deep”. The article appeared in the November 2004 issue of Wisconsin Engineer, a student publication (see Attachment B-3).
- **Fact sheet**, “Construction Activities”, distributed electronically to all Building Managers on March 8th (see Attachment B-4).

- **Annual spring notice** placed in Wisconsin Week regarding pesticide use on campus (see Attachment B-5).
- **Inlet Decals.** Because the painted stencils aren't very durable (there is significant fading within a year of application), the campus has been applying a different type of inlet marker. For the past several years, the campus has been using a product called a das curb marker, manufactured by das Manufacturing, inc. The campus is using the Duracast style. Each marker has a clear protective urethane "dome" applied to the surface that protects the marker from mechanical and chemical abrasion and also enhances UV resistance. Decals are placed in high traffic (pedestrian) areas. Decaling in these locations has the potential of creating a high degree of awareness because of the large numbers of pedestrians (students, faculty, staff and visitors) that pass through these areas.
- Many **Education and Outreach programs** are offered at the Arboretum:
 - .Rain garden classes.
 - .Friends of the Arboretum (volunteers) sell rain garden plants.
 - .Rain garden demonstration plantings.
 - .Participation in Madison's rain garden tours.
- The University of Wisconsin Extension offers many **Storm Water related courses** throughout the year through the Engineering and Professional Development program. These classes are open to University faculty, staff and the general public.
- Faculty, staff and graduate students have had several opportunities to **discuss storm water issues** with staff of the U.W. Foundation and residents of Eagle Heights.

The articles, fact sheets, classes, etc. are all designed to:

- raise people's level of awareness regarding storm water management issues
- encourage people to think about how their individual actions can lead either to degradation or to improvement in lake quality
- encourage a personal relationship with our lakes.

An I&E program that can achieve these outcomes, can be labeled a success.

Part B – Public Involvement and Participation

4. Describe in Appendix B the opportunities and types of forums for public involvement and participation in permit related activities that occurred during the reporting year. Include an assessment of the effectiveness of efforts to involve the public and the level of participation.

The 2004 Storm Water annual report will be distributed to the University Chemical Safety Committee, the Chairs of the Arboretum and Campus Natural Area Committees and other interested parties. Comments on the report and/or the campus storm water management program are always welcome.

The University solicits comments and advice from the public in all public information and training endeavors. In significant new developments, storm water management is a topic for discussion when developing Environmental Impact Statements. These statements are distributed widely (including the Madison Public Library – Central) for public comment and are also discussed at public hearings.

The University Chemical Safety Committee reviews the report at its spring meeting. The agenda is sent to the Secretary of the Faculty prior to the meeting. An agenda is posted on the bulletin board outside the Provost's office, which is located on the first floor of Bascom Hall. All members of the public are welcome.

Two University committees – the Joint West Campus Area Committee and the Joint South East Campus Area Committee - are used as forums for discussion regarding development on the west and south east portions of the campus. Storm water management plays a significant role in many group discussions. Membership includes representatives from various University committees and departments, City Mayor's office, various City committees and departments, City of Madison Alders representing pertinent districts and various neighborhood organizations representing neighborhoods that are in close proximity to the University.

Arboretum staff are developing a storm water management plan for the Arboretum. Once the plan is developed to a certain point, stakeholder and public input will be sought to assist in completing the plan.

Welcoming the public into the planning process has worked well for the University and the public. The participatory framework of meetings, hearings and reviews often results in solutions that everyone can feel a part of.

Part C – Illicit Discharge and Elimination

1. Describe in Appendix B the illicit discharge and elimination program developed to comply with the permit. Include information on the municipality's strategy to prevent, detect, and eliminate all types of illicit discharges; how priorities are established for field screening and the methodologies to be used for field screening; and procedures for responding to and rectifying illicit discharges to the MS4, including spills, improper disposal of waste or dumping. Also include an assessment of the effectiveness of detection and elimination of illicit discharges, prevention of improper disposal of waste and dumping, the handling of spills and any enforcement efforts involving these activities.

A Illicit Discharge and Elimination program was submitted with the original storm water discharge permit in 1995. The following describes how the program is implemented.

Illicit discharge detection, investigation and elimination is a joint effort between the Physical Plant Plumbing Shop and the Department of Environmental Health.

Illicit discharges are reported to Environmental Health, Plumbing Shop or the Safety Department. If necessary, discharges are reported to the DNR and to the City of Madison, if the discharge was to the City's storm sewer system (see Attachment B-6).

Inspections are conducted of older buildings on campus to detect and remove illicit connections to the storm sewer system. Such inspections may include field sampling, dye testing or other methods of detection.

Environmental Health personnel walked the lakeshore throughout the spring, summer and fall of 2004. All pipes that enter the lake were monitored; no unusual discharges were found. Lakeshore inspections are conducted throughout each spring, summer and fall.

Environmental Health personnel conducted walk through inspections of the Agricultural campus several times throughout the summer and fall of 2004.

Periodic inspections (conducted annually through summer and fall) ensure the following:

- Storm inlets are clear of straw.
- Manure is properly managed.
- Farm equipment is washed indoors so that wash waters flow into the sanitary sewer.
- To check the integrity of the berm around the horse barn yard (The berm contains rainwater and directs this water to the inlet that is located in the barn yard. The inlet drains to the sanitary sewer.)

This year's inspections confirmed that animal wastes have been appropriately contained; no illicit discharges were noted.

Outdoor spills are responded to by either or all of the following: University Safety Department staff, University Police or, by the individual(s) responsible for the spill, if the spill can be easily contained. If the spill cannot be easily contained, 911 is called and Madison's Hazardous Incidence Team will respond.

On Thursday, February 26th, a chilled water line break on Birge Hill sent 43,000 gallons of water into the City of Madison storm sewer. Approximately one cubic yard of sand also flowed into the sewer. The break was repaired and Madison crews pumped out the sewer the next day. The illicit discharge was reported to the City and the DNR (see Attachment B-7).

The program works well. If an illicit discharge is discovered, people know who to call; participants in the program can respond quickly to an incident. Prevention activities, such as the annual walk along the lakeshore and inspections conducted on older buildings help to avert potential illicit discharges to the lake. University Police also have the power (UWS 18.03 (1) to enforce UWS 18.06 (1) which prohibits dumping on University lands and illicit discharges into storm sewers.

4. Describe in Appendix B how the municipality facilitates public reporting of illicit discharges.

The Illicit Discharge Notification form (see Attachment B-6) is used to report spills to the Madison storm sewer system, along with any necessary phone calls to City Engineering and the DNR. Copies of the form are sent to the DNR and the City's Engineering and Health departments. The DNR is always notified of any spills into the University storm sewer system; a report is kept on file. Major spills that would have a major impact on Lakes Mendota or Monona would also

be reported to University Communications (262-3571, 27 Bascom Hall). This department would manage information collection and dissemination.

Parts D and E – Construction Site Pollution Control and Post-Construction Site Storm Water Management

Describe in Appendix B, the procedures the municipality employs to incorporate timely consideration of potential water quality impacts from construction sites and that ensure implementation of the standards of ss. NR 151.11, 151.12, 151.23 and 151.24, Wis. Adm. Code, or equivalent local standards. Be specific of when in the review and approval process this is done, and how the municipality ensures compliance with the standards. Describe in Appendix B, the procedures the municipality employs for the inspection of construction sites and enforcing erosion control standards and for inspecting the construction and installation of storm water best management practices and enforcement actions to ensure compliance with post-construction storm water management standards. Provide documentation of any enforcement actions that resulted in the issuance of a stop work order, citation or summons for a construction site where one or more acre is disturbed and/or for non-compliance with post-construction storm water management standards. Include the name and address of the landowner, the site name and location, date(s) of violation(s), type of violation(s) and the status of resolution of the enforcement action.

Parts D and E are combined because the processes and personnel are similar for both stages of construction.

Major Projects >\$100,000 and Small Projects (not delegated to the U.W.) \$30,000 to <\$100,000

These are construction projects (development and re-development) that are managed by the Department of Administration (DOA) - Division of State Facilities (DSF). Construction site authority is granted to DSF by Chap. 16, Stats. Section 16.85(1) Stats. This statute declares the DOA shall “take charge of and supervise all engineering or architectural services or construction work.....performed by, or for, the state...”

Section 16.85(12) stats., gives DOA the authority to review plans and specifications for all U.W. System projects (including U.W. Hospitals and Clinics Authority). DOA is also empowered to periodically review the progress of all

construction activities to ensure compliance with plans and contract specifications.

DOA requires compliance with the standards written into NR 151.11, 151.23, 151.12 and 151.24. Compliance is achieved through specifications and requirements contained in contracts for state construction projects. DSF has issued a Policy and Design Manual for architects and engineers that details storm water management and erosion control requirements for state construction projects (those in progress and post construction). The manual states that contract requirements pertaining to storm water management and erosion control apply to **all** construction projects, regardless of size. "Chapter 151.....includes rules and performance standards for site design and management and shall be strictly adhered to," and "DSF expects the A/E to design the sitework in compliance with local codes and zoning requirements related to stormwater discharge, even if more restrictive than [the normal state requirements], with the concurrence of the project manager."

State contracts empower DOA with the responsibility and authority to inspect construction sites to ensure compliance with contract requirements for stormwater management and erosion control.

Small Projects \$30,000 to < \$100,000 (delegated to the U.W.), U.W. Managed Projects <\$30,000

The University's Planning and Design team is cognizant of the need to consider a project's impact on the quality of Madison's lakes and the need for strict adherence to best management practices for storm water controls, both during and post construction.

Projects in this category have contract or project specifications that delineate requirements for storm water management and erosion control, all contractors and University personnel are required to follow these specifications.

The Campus Planning Committee, in October 2003, adopted a campus development policy that applies to **all** projects – DSF and U.W. managed – ".....that ensures that the amount of runoff from newly developed and redeveloped areas be no greater than the amount that occurred under native conditions." (See Attachment A-6).

Project Review Process for DSF and U.W. Managed Projects

Project review for Major Projects is conducted by DSF and U.W. staff. Review to ensure the project's compliance with storm water management and erosion controls (construction and post construction) is performed by the U.W. Physical Plant's Landscape Architect (LA). The project review process consists of three phases – 35%, 65% and 100%. Early project review enables the LA to catch and correct errors and problems before they become more difficult to remedy.

Contracts and project specifications for Small Projects (DSF or U.W. delegated) and U.W. managed projects (<\$30,000) are given a brief review; but, because of time constraints and a lack of adequate staff, these projects do not benefit from the thorough review that projects included in the paragraph above receive. The campus is working on solutions to correct this problem.

Inspection and Enforcement

Inspection of DSF managed project sites can be performed by three individuals – DSF Project Manager, DSF Field Rep and the U.W. Physical Plant LA (also appointed by DSF to be their Rep). The majority of the site inspections are conducted by the LA. Because DSF projects are managed by the state (and not the University), the LA has no enforcement power. However, if problems are encountered, she will inform the DSF Project Manager who, in turn will inform the contractor.

Inspection of U.W. managed project sites is conducted by the LA. As above, any problems encountered will be brought to the attention of the campus Project Manager.

University staff have developed an inspection sheet - "**Erosion and Sediment Control Inspection Sheet**" - that is now used on all construction sites (see Attachment B-8).

No enforcement actions have been taken at any site managed by DSF or the U.W.

List the name, title, address, telephone number, e-mail address and duties of all persons designated with the responsibility to ensure implementation of the standards of ss. NR 151.11, 151.12, 151.23 and 151.24, Wis. Adm. Code, or equivalent local standards, and the requirements of Subchapter III of Chapter NR 216, Wis. Adm. Code, Construction Site Storm Water Discharge Permits, where applicable.

The list of duties is not included in this report; the individual titles should, in most cases, explain the responsibilities of the position. A position description will be provided if requested.

- Jim McMillan, DSF, Project Manager, Engineer - <mailto:jim.mcmillan@doa.state.wi.us> - 608-266-3855 - 101 E. Wilson, 7th floor
- Katherine Kalscheur, DSF, Project Manager, Engineer – Katherine.kalscheur@doa.state.wi.us – 608-267-0509 – 101 E. Wilson, 7th floor
- Phillip Michalski, DSF, Project Manager, Engineer – phillip.michalski@doa.state.wi.us – 608-267-6941 – 101 E. Wilson, 7th floor
- Mike Widen, DSF, Construction Rep for Southern Half of WI – mike.widen@doa.state.wi.us – 608-270-2712 – DSF Beltline Office
- Eric Pedersen, DSF, Construction Quality Control – eric.pedersen@doa.state.wi.us – 608-270-2711 – DSF Beltline Office
- Gary Brown, U.W., Director, Planning and Landscape Architecture, Facilities, Planning and Management (FPM) – gbrown@fpm.wisc.edu – 608-263-3023 – Room 856 WARF
- Steve Harman, U.W., Civil and Structural Engineer, Major Projects, FP&M – sharman@fpm.wisc.edu – 608-263-3031 – Room 985 WARF
- Julie Grove, U.W., Architect, Major Projects, FP&M – jgrove@fpm.wisc.edu – 608-265-0465 – Room 989 WARF
- Pete Heaslett, U.W., Engineer, Major Projects, FP&M – pheaslett@fpm.wisc.edu – 608-263-3012 – Room 950 WARF
- Peggy Chung, U.W., Landscape Architect, Physical Plant, FP&M – pchung@fpm.wisc.edu – 608-265-5097 – Room 856 WARF
- Chris Velie, U.W., Engineering Specialist, FP&M – cvelie@fpm.wisc.edu – 608-263-3018 – Room 985 WARF
- John Harrod, U.W., Director, Physical Plant, FP&M – jharrod@fpm.wisc.edu – 608-263-3077 – Room 201 Service Building
- Faramarz Vakili, U.W., Associate Director, Physical Plant, FP&M – fvakili@fpm.wisc.edu – 608-265-2757 – Room 201 Service Building

- Kris Ackerbauer, U.W., Assistant Director, Physical Plant, FP&M – kackerbauer@fpm.wisc.edu – 608-265-2758 – Room 201 Service Building

There are other DSF Project Managers, not listed above, who have the potential to manage University construction projects.

Include in Appendix B an assessment of the municipality's construction site pollution control program effectiveness and the municipality's post-construction site storm water management program effectiveness in meeting the standards of ss. NR 151.11, 151.12, 151.23 and 151.24, Wis. Adm. Code, including enforcement efforts.

The project planning and review process works very well. As previously stated, the University is strongly committed to considering not only the impact of individual projects on lake quality, but also, the incremental impact of all projects on lake quality.

Inspection frequency is somewhat limited by a lack of staff, U.W. and DSF. Our Landscape Architect does a fine job of talking to contractors and assisting them in correcting erosion and sediment controls that have not been installed accurately. Contractors frequently begin a project using the wrong approach to erosion control. When the LA observes this on her inspection rounds, she will help contractors choose the correct controls and will explain why the recommended controls are necessary. However, she is the only staff assigned to the inspection task; it is difficult for her to oversee, daily, every job on campus. A similar problem exists with DSF. One Project Manager and one Field Rep is assigned to many projects. As a result, the DSF field rep may not get to his/her assigned U.W. project for days, sometimes longer. The U.W. is working on solutions to improve the inspection process.

It will take time to fully impress on contractors the importance of fitting erosion controls to the unique conditions of the site, to not use a cookie cutter approach to controlling site erosion. Contractors must also learn that once a best management practice is installed, they must continue to monitor the practice to ensure it's performing adequately.

No one on campus has enforcement authority for DSF managed projects. To date, DSF has never issued a stop work order for lack of or improper installation of erosion and sediment controls. The same can be said for U.W. managed projects.

Part F – Municipal Pollution Prevention

1. List in Appendix B an inventory of long-term storm water best management practices owned, operated, managed or maintained by the municipality. Include storm water basins, infiltration practices, treatment structures and other practices for long-term water quality treatment. For each best management practice, provide the name, location, type of practice and any maintenance activities undertaken for the practice during the reporting year. Also in Appendix B, provide a description of the maintenance procedures used and schedules for each long-term storm water best management practice and the approximate amount of solids collected (tons or cubic yards) from any structural control receiving maintenance.

CAMPUS

Oil/Sand Separators – Parking Ramps

- Ramp 6 – Helen C. White Library
- Ramp 7 – Grainger Hall
- Ramp 17 – Camp Randall Stadium
- Ramp 20 – Medical Sciences Center
- Ramp 36 – Steenbock Library
- Ramp 46 – Johnson Street
- Ramp 79 – Clinical Sciences Center
- Ramp 83 – Fluno Center

All future and existing parking ramps on campus will be and are equipped with oil/sand interceptors. The separator is designed to collect sand and oil, thus preventing these materials from entering the storm sewer. Gradually, the accumulated sand will plug up an inverted elbow on the outlet. Approximately every 3 years, or when needed, Roto Rooter pumps out the unit(s). The lower level drains begin to drain slowly when the interceptor becomes clogged with debris; this is a clue that the unit needs to be cleaned out.

1918 Marsh, Willow Creek, Nielsen Pond (located on the West campus)

The above are inspected and assessed, at a minimum, on an annual basis. Problems found and any corrections taken are noted on a form that is then submitted to the campus storm water permit manager.

The project to repair and modify Willow Creek and the 1918 Marsh is temporarily on hold (this project will likely include dredging the Marsh and the Creek). Nielsen Pond repairs and modifications will occur in the summer of 2005; the project primarily consists of dredging and bank stabilization.

Charter Street Power Plant Coal Pile – (storm water diversion)

A long, shallow trench, covered with a metal grate, collects runoff from the street before it reaches the coal pile. The trench is located on the northeast side of the plant at the head of the entrance to the coal storage area.

Every two weeks, or as needed, the grate is removed and debris is shoveled out of the trench. Approximately 20 pounds of solids are removed every two weeks. The area surrounding the trench is periodically cleaned; all debris is disposed of in the dumpster (including debris removed from the trench).

ARBORETUM

Marion Dunn Pond – detention basin

In 2003/04, 3900 CY of sludge was dredged from the pond; an additional 3900 CY of native material was removed to deepen the pond. The Pond will be dredged at 20 year intervals.

Secret Pond Influent Channel

A storm water energy dissipater structure was installed in 2003/04 to reduce velocities and decrease sediment loads to Lake Wingra.

Johannsen Pond – detention basin

Curtis Pond – detention basin

Pond 3 – detention basin

Pond 4 – detention basin

All detention basins in the Arboretum are inspected and assessed at least once a year. A report is written of current conditions, problems and any corrections

taken. Future plans call for repair and modifications to Johannsen, Curtis and Ponds 3 and 4. Dredging will likely occur in the Johannsen and Curtis ponds.

2. Describe in Appendix B the procedures used and schedules for catch basin cleaning.

Grounds Department crews begin the cleaning process. Street sweepers clean off the grates that cover basins located in the streets. Crews manually clean the grates of basins located in parking lots, patios and other non-street areas. If the basin is plugged, crews will clean to a depth of two feet. Should the drain be plugged beyond that point, crews will inform the Plumbing Shop and the Plumbing Shop will then call in Roto Rooter to clean out the line.

Once every two weeks Grounds crews clean the grates on all inlets, including those without catch basins. Plugged inlets, as stated above, are cleaned deeper.

Grounds crews inspect all inlets during rain events to ensure rain is entering the drains unobstructed.

There are no catch basins located at the Arboretum.

3. Describe in Appendix B the procedures used and schedules for street sweeping.

Approximate Number of Street Miles Swept

<u>Arboretum</u>	<u>Campus</u>
6 street miles	264 street miles
No solids collected	54 CY solids collected
	20 CY composted
	34 CY landfilled

CAMPUS

Grounds crews begin sweeping sand from the streets as early as February, if weather conditions permit. Cleaning continues through the spring and summer, once per week to once every two weeks.

In the fall, leaves are vacuumed from the streets every morning. The streets are then swept once to twice per week.

ARBORETUM

Arboretum Drive is swept by Grounds crews as requested by the Arboretum staff.

4. Describe in Appendix B the municipality's procedures for roadway snow removal and de-icing. Provide information of what practice and procedures the municipality has implemented in consideration of water quality impacts from snow removal and de-icing. Include an estimate of the annual amount of salt and/or sand used for roadway de-icing.

Total Salt and Sand Used on Campus and Arboretum Streets for the 2003/04 Snow Season

	<u>Salt</u>	<u>Sand</u>
Campus	98.8 Tons	109.8 Tons
Arboretum	75.0 Pounds	15.0 Tons

Arboretum and campus staff must comply with the University's Salt Best Management Practice (see attached). This policy is available on the Safety Department's web site www.fpm.wisc.edu/safety

The salt and sand use totals for the campus are for the 2003/04 snow season. Totals for the Arboretum are for 2004.

CAMPUS

During night time hours, if conditions warrant, University Police call the Grounds Supervisor who, in turn, calls in the snow removal crew. Police are not involved in storms occurring during day time hours.

Depending on conditions, the crew will use either 100% sand or a salt/sand mixture. The mix typically consists of one part salt to two parts sand. If the situation warrants, the salt ratio can be increased.

All Grounds supervisors have attended the "Managing Snow and Ice Control" course that is offered by U.W. Professional Development.

Snow Plowing Scenarios

- ½" or less – No plowing. Salt/sand mix is applied to streets.
- ½" or more – Plow, if necessary. Once streets are plowed, apply sand or salt/sand mix. Plowing and application may be simultaneous.
- Heavy snow that is continuing over several hours – Repeat, as often as necessary, plow, apply sand or salt/sand mix.

ARBORETUM

Arboretum staff do their own plowing. A salt/sand mix (supplied by campus Grounds dept.) is applied to Arboretum Drive on hills, curves and intersections. To minimize amounts applied, applications are done once, after the storm has ended.

5. Provide in Appendix B the location of all off-site snow disposal locations and describe what practices and procedures are used to protect water quality from snow and ice melt from the disposal site.

The snow disposal site is not located off campus; however, due to the snow piles high visibility, the site will be addressed in this report.

At this time, we have found no other appropriate campus location for storing large quantities of snow, although the campus continues to explore other potential locations. Based on chloride monitoring conducted in previous snow seasons, the snow pile's impact to the 1918 March and Lake Mendota is negligible.

6. Provide in Appendix B the locations of all salt storage facilities.

The salt storage facility for the campus is located at 515 Herrick Drive.

7. Tons of Leaves Collected

- | | |
|---|---------------------|
| • Athletic Department | No leaves collected |
| • Environmental Services + Rec. Sports | 101.4 Tons |
| • Eagle Heights Apts. + University Houses | 1 Ton |
| • Arboretum | No leaves collected |

8. Describe in Appendix B the municipality's procedures for the collection of leaves, yard waste and grass clippings and/or instruction to citizens for on-site management of these items. Provide the location of sites used by municipality or citizens for the disposal of leaves, yard waste and grass clippings.

The following units are responsible for mowing lawns and collecting leaves:

- Athletic Department
- Recreational Sports
- Eagle Heights + University Houses
- All remaining campus lawns (including Residence Halls) are mowed by Grounds.
- Arboretum

CAMPUS

Grass Clippings

All mowing units keep grass clippings in place, i.e., with the use of mulching or recycling mowers.

Leaf Collection

Leaves are collected at Eagle Heights Apartments + University Houses by a contractor. Once collected, the leaves are piled in the Eagle Heights/University Houses gardens. Gardeners use the leaves for compost in their garden plots.

Leaves are collected in a central location by Recreational Sports; Grounds staff then take the leaves to the West Madison Agricultural Research Station for composting. The Station is located at 8502 Mineral Point Road.

Athletic lawns do not have many trees; therefore, no leaves are collected.

Grounds staff are responsible for collecting leaves on campus streets, Residence Halls lawns and lawns not managed by Athletics or Eagle Heights/University Houses. Leaves are vacuumed from the streets every morning. This process is followed by street sweeping once to twice per week. Most leaves collected from the streets are composted; however, a small amount is landfilled due to a high dirt content.

In the fall, Grounds staff clear the lawns of leaves and grass simultaneously. Collected wastes are blown into a hopper and then taken out to Picnic Point for temporary storage. Once the growing season has ended, the only activity is to vacuum leaves, daily, from lawn areas and then transfer them to Picnic Point. Once enough leaves have accumulated at Picnic Point, they are transferred to the West Madison Agricultural Research Station for composting.

ARBORETUM

Grass Clippings

Grass clippings are left in place.

Leaf Collection

Leaves are not collected in the Arboretum. Leaves that fall in the woods remain on the ground and leaves that fall in lawn areas are shredded by a mulching mower and left to enrich the soil.

9. Describe in Appendix B the municipality's policies and procedures for the use and application of lawn and garden fertilizers on municipally controlled properties. Include information on how these policies and procedures address pollution prevention efforts.

10. Describe in Appendix B the municipality's policies and procedures for the use and application of pesticides and herbicides on municipally controlled properties. Include information on how these policies and procedures address pollution prevention efforts.

All units on campus and the Arboretum are required to follow the Pesticide Use Policy. This policy is available on the Safety Department's web site at www.fpm.wisc.edu/safety. The following units are responsible for applying fertilizers, herbicides and pesticides:

- Grounds Department (all lawns, with the exception of Athletics, Rec Sports)
- Recreational Sports
- Athletic Department
- Residence Halls
- Campus Natural Areas
- Arboretum

Campus

No herbicides or fertilizers are applied at Eagle Heights/University Houses due to the close proximity of the Campus Natural Areas and Lake Mendota.

Lawn areas in Athletics, Rec Sports and the remainder of campus (excluding Residence Halls and Eagle Heights/University Houses) have been soils tested for phosphorus content.

Starter grade fertilizers (phosphorus containing) may be used by Grounds staff when sodding and seeding lawn areas. Slow release nitrogen sources are used in established turf. An aerator is used prior to fertilizing.

Fertilizers are used, when necessary, on the Rec Sports and Athletics lawn areas. Phosphorus containing fertilizers will be used where testing has indicated it's needed. Rec Sports aerates soils prior to all fertilizer applications; Athletics occasionally aerates soils prior to application.

Residence Halls staff are responsible for the financing of and contracting for fertilizer applications; however, the staff works with the Grounds department for decisions on product selection and application.

Herbicides are applied by Rec Sports and Athletics, when necessary, to rid the lawn areas of weeds. Herbicides used on the Residence Hall lawns are applied by a contractor under the direction of the Grounds department. All other campus lawns and gardens are scouted for weeds and receive herbicide applications only where necessary. Plantings on campus receive pesticide applications by Grounds staff only when required to preserve plant health.

The policy for woody plant removal in the Campus Natural Areas is to repeatedly cut plants as an alternative to applying herbicide to the stump at the first cutting.

Arboretum

No fertilizers, insecticides, rodenticides or fungicides are currently applied in the Arboretum. Pesticide applications are limited to herbicides (see Attachment B-9).

12. Include in Appendix B an assessment of the effectiveness of the municipality's pollution prevention efforts through the municipal pollution prevention program.

The program works well. University staff are very aware that their methods of operation can have a deleterious impact on lake water quality. We are continually searching for ways to improve our operations, methods that will result in a steady improvement to our lake quality.

For example:

- Using phosphorus containing fertilizers only where testing show it's needed.
- Frequent cleaning/inspections of storm inlets to ensure they will perform during storm events.
- Frequent street sweeping.
- Vacuuming leaves from the streets, daily, in the fall.

Section VII, Additional Information
Appendix E

Part D

Budget and cost information.

Program elements are funded by a variety of University accounts. University monies can only be used for University related purposes and may not be used for any expenditures related to University Hospital and Clinical services.

The various program elements that comprise the permit are not budgeted for. University staff do what they have to do to achieve the goals of the permit.

Annual expenditures have been determined by a summary of professional time (best estimate) and actual expenditures (e.g., labor cost for street sweeping).

Program Elements	Total
<u>Public Education and Outreach</u>	\$ 31,675.00
The total does not include group permit expenditures.	
<u>Public Involvement and Participation</u>	\$ 2,105.00
The total does not include group permit expenditures.	
<u>Construction Site Pollution Control & Post-Construction Site Storm Water Management</u>	\$ 61,500.00
<u>Municipal Pollution Prevention</u>	*\$563,360.00
<u>My Time</u>	<u>\$ 16,100.00</u>
TOTAL	\$674,740.00

*The cost for Municipal Pollution Prevention includes \$468,000.00 to dredge Marion Dunn Pond in the Arboretum.